



City of Milton-Freewater **Request for Qualifications**

Middle Reservoir and Well 10 Pump House Design **Contract 307**

DUE DATE/TIME: March 29, 2023 / 2:00 p.m. local time

SUBMITTAL LOCATION: City of Milton-Freewater, Public Works Department, Attn: Steven Patten, steven.patten@milton-freewater-or.gov, 501 Lamb Street, PO Box 6, Milton-Freewater, OR 97862. Qualifications must be received at this location on or before said due date. Proposers are solely responsible for meeting this deadline. Email submittals are preferred.

PROJECT DESCRIPTION: The City of Milton-Freewater is seeking interested design engineering firms to submit a list of pertinent qualifications, proposed project timeline and price proposal for designing a new 2 million gallon concrete reservoir adjacent to the existing water reservoir at the west end of SW 8th Ave (existing reservoir will remain in place) and a pump house and associated equipment for a new well, Well 10, adjacent to the existing south reservoir located along highway OR 11 at the south end of Milton-Freewater. Price proposals shall be split into two projects (reservoir and pump house) with tasks as described in the information packet.

All designs must be in accordance with AWWA drinking water standards and Oregon Drinking Water (OHA) standards. Design process will include surveying, environmental permitting (as required), stormwater analysis/report, geotechnical investigation & foundation report, historical and cultural review (as required), 30% and Final design of well head, well pump, well house, disinfection system, 30% and Final design of water reservoir, cost estimate for the work and contract documents.

Project description and qualification criteria information packets may be obtained by contacting Steven Patten in the Public Works Department at 501 Lamb Street, PO Box 6, Milton-Freewater, OR 97862 or via E-mail at steven.patten@milton-freewater-or.gov.

This project is funded in part with Federal Grant Funds and State Grant/Loan Funds. This project is a Public Works Project and is subject to Oregon Prevailing wage rates (<https://www.oregon.gov/boli>) (ORS 279C.800 to 279C.870) or the Davis Bacon Act (40 U.S.C.3141 to 3148).

REQUIREMENTS/CRITERIA:

Qualification submittals shall not exceed 14 pages (i.e. 14 pages is equal to 14 sides of paper) in total length. Submittals shall include: Cover Letter (not to exceed one (1) page).

The following is a general description of the criteria that will be used for scoring proposals. See project description and qualification criteria in the information packet for full criteria.

Proposers responding to this request for qualifications do so solely at their expense and the Contracting Agency (City) is not responsible for any Proposer expenses associated with the Request for Qualifications.

The Proposer declares and agrees that they will comply with all provisions of the Federal and State statutes and regulations pertaining to Workers Compensation, Industrial Accident Insurance, Income Tax Withholding, Social Security and payment of bills for labor and materials. Workers shall be paid not less than the specified minimum hourly rate of wage if the project is subject to the Prevailing Wage Rate Law.

The City reserves the right to reject any or all qualifications, to postpone making the award for a reasonable length of time, or waive informalities, and to accept the qualifications deemed in the best interest of the City considering the experience and equipment of the bidders and the time required for completion.