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**CITY OF MILTON-FREEWATER GOVERNING BODY**

Verl Pressnall At Large, Position 1  
Steve Irving At Large, Position 2  
Edwin E. Chesnut At Large, Position 3

Lewis S. Key Mayor  
Orrin Lyon (CL President) Ward 1  
Bradley J. Humbert Ward 2  
Jeff Anliker Ward 3

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**CITY OF MILTON-FREEWATER  
CITY COUNCIL MINUTES****March 13, 2017**

The Council of the City of Milton-Freewater met Monday, March 13, 2017 at 7:00 p.m. in the Albee Room of the Library, 8 SW 8<sup>th</sup> Avenue, Milton-Freewater, Oregon.

The following City Council members were present: Mayor Lewis Key, Councilors Verl Pressnall, Ed Chesnut, Orrin Lyon, Brad Humbert, Steve Irving and Jeff Anliker.

Staff members present were: City Manager Linda Hall, City Recorder Leanne Steadman, City Planner Gina Hartzheim, Public Works Superintendent Dave Bradshaw, Public Works Technician Brian Steadman, Library Director Erin Wells, Fire Chief Shane Garner, Engineering Technician Dustin Earls, Police Sergeant Joe Shurtz, Police Officer James Farr and Utility Worker Dave Robertson.

Citizens and Guests present were: Suni Danforth, Ann Jolly, Kandy Pressnall, Steven Patten, Charles Danforth, Steve Story, Scott Fairley, Justin Riley, Ruth Davis and Bob White.

Representing the news media was Sherrie Widmer of the Valley Herald.

**CONSENT CALENDAR ITEMS:**

The consent calendar items consisted of:

- Council Minutes from February 13, 2017
- Accounts payables from February 7, through February 21, 2017
- Accounts payables from February 22, 2017 through March 7, 2017

Councilor Anliker motioned to adopt the consent calendar items. Councilor Pressnall seconded the motion which passed unanimously. Councilor Humbert was not present for the vote.

**PRESENTATION ITEMS:****RECOGNITION TO CITY CREWS WHO PERSEVERED THE STORM EVENTS IN SERVICE TO OUR CITIZENS**

City Manager Linda Hall recognized staff from the fire department, electric department, police department and public works department for their exceptional customer service in our extreme winter weather.

**UPDATE – WALLA WALLA BASIN WATERSHED COUNCIL**

Steven Patten, Senior Environmental Scientist gave an update on the Walla Walla Basin Watershed Council (WWBWC) projects and activities. Some of his updates included the STELLAR program, the outdoor learning lab, the Walla Walla Basin Integrated Flow Enhancement Study, the aquifer recharge recovery program (which he noted there have been 2 billion gallons of water put back into the aquifer from this program), the local climate change model program (which he stated that Oregon and Washington were working towards a memorandum of understanding for bi-state protection), the continuance of inflow studies and

surface water projects. He also announced that WWBWC will be providing another projects tour in mid-April and it is open to the public.

Mr. Patten stated when he was a city councilor he was appointed the City's representative for the Walla Walla Basin Integrated Flow Enhancement Study which is a voting partner on the committee. He asked what the councilor's pleasure was for this position since he is no longer on the council and if they still wanted him to be the representative.

Councilor Humbert motioned to have Steven Patten continue serving as the City's liaison and representative for the Walla Walla Basin Integrated Flow Enhancement Study. Councilor Irving seconded the motion which passed unanimously.

### **PRESENTATION – NEW CITY WEBSITE**

Manager Hall stated the city just went through the process of revamping the city's webpage. This has been a long but worthwhile process and she has received numerous compliments already. She stated there were several people to thank for being involved with the project, those being Erin Wells, Gina Hartzheim, Tina Kain, Dustin Earls, Laurel Sweeney and Steven Patten.

Library Director Erin Wells gave a presentation and overview of the new website touching on the categories and attributes of the pages within the website. She explained there were still some things that will need to be tweaked and adjusted but overall it is a very nice, user friendly website.

### **OLD BUSINESS:**

#### **ORDINANCE NO. 986, AN ORDINANCE AMENDING TITLE 10, ADDING CHAPTER 16, RECREATIONAL VEHICLE PARK STANDARDS (INTRODUCTION AND FIRST READING)**

City Planner Gina Hartzheim stated this ordinance was considered at the Councils' February meeting where they asked for clarification in the language regarding the required parking spaces to recreational vehicles (RV) spaces ratio. Staff revised the language to clarify the formula by stating that one parking space is required for every 10 (ten) RV spaces. The Findings of Fact and Conclusions of Law were adopted at the previous meeting.

Councilor Anliker motioned that Ordinance No. 986 by introduced by title only and full reading waived. Councilor Pressnall seconded the motion which passed unanimously. The City Manager then read the ordinance by title. The council then introduced the first reading of Ordinance No. 986, An Ordinance Amending Title 10, Adding Chapter 16, Recreational Vehicle Parks Standards.

The second reading will be held at the next council meeting.

#### **UPDATE FROM SCOTT FAIRLEY, REGIONAL SOLUTIONS – EASTERN REGION COORDINATOR REGARDING LOCUST MOBILE VILLAGE**

Scott Fairley, East Oregon Regional Solutions Coordinator stated he was back for two primary reasons. The first was to give an update on jurisdictional boundaries with regard to code enforcement and the second was to ask again for the council to consider extending water infrastructure out to Locust Mobile Village. He referred to the Joint Management Agreement for the Urban Growth Boundary (UGB) between the City of Milton-Freewater and Umatilla County.

The City has the ability to enforce code violations within the UGB with regard to planning and development and the County and State have the ability to enforce code violations with regard to public health and safety and solid waste code violations.

Manager Hall stated the meetings that have been held have been good as it has resulted in an avenue of coordination of overall code enforcement issues within in the UGB.

Mr. Fairley stated that Umatilla County Planning has issued violations regarding the county's ordinance of solid waste (debris and nuisance). There was a meeting recently with Mr. Fairley, Manager Hall, City Planner Gina Hartzheim, Umatilla County Planning Carol Johnson and Umatilla County Code Enforcement Officer Burrows.

The State Building Codes department staff has been included on these conversations and that is when it was learned that they cannot cite unless they catch someone in the act. They only have jurisdiction when a permit has been pulled.

A discussion ensued regarding the Federal funding, loan and forgivable loan program for the infrastructure extension.

Mr. Fairley stated the State is committed to providing the residents of Locust Mobile Village with clean drinking water and if the city declines to extend the water infrastructure out there then the State will drill a well. He asked that the bigger picture be looked at and that this could be a benefit to the city by providing infrastructure out into the UGB at no expense to the city.

A discussion ensued regarding whether or not Outwest Motel would qualify for the same offer and funding as Locust Mobile Village. At the last City Council meeting the owner, Mr. Anderson, approached the council and asked for the city to sign off on him drilling a well that he is prepared to pay for out of his pocket to provide his business with clean drinking water.

Mr. Fairley said he could check into this to find out if they could be included.

Councilor Chesnut stated he was still against the property owner gaining any profit for whichever water source happens and he would like to see a lien placed on the property to where the state would get paid back when the property sold or changed ownership.

Mr. Fairley stated that could be a condition.

Councilor Humbert asked what would happen if the city provided the water and then the bill was not paid.

Mr. Fairly stated that it would fall under the city's ordinance and procedures and could be shut off just like any other customer. He offered to get this in writing from the State. The State has agreed to be the administrator of the program and do as much as they possibly can. He stated he believed the code enforcement can start being addressed with the partnering of the county, city and state. He asked for consideration by the council to move forward with engineering and design costs for the extension of providing water.

Manager Hall reiterated that the state has been very clear they are either going to drill a well or pay for city infrastructure to be provided to Locust Mobile Village.

Ruth Davis asked if the code enforcement was being addressed with the individual trailer owners or property owner.

Manager Hall replied, both.

A discussion ensued regarding the sewer system.

Councilor Humbert asked if there was a drawing of the sewer system.

Mr. Fairley said he could find out.

Sherrie Widmer, 408 N. Main – stated that Nancy Shaw needs to be made to make a good faith effort of cleaning the place up.

Mr. Fairley asked for permission to move forward on the engineering and design cost estimates to provide to the council. He also stated that the Council was under no obligation and in fact was doing the state a favor for even considering extending infrastructure out to Locust Mobile Village.

Councilor Chesnut motioned to recommend Mr. Fairley move forward in getting engineering and design costs for the council to consider. Councilor Irving seconded the motion with all voting yes with the exception of Councilor Anliker who voted no. The motion passed by majority.

### **BUSINESS ITEMS:**

#### **EMERGENCY BID AWARD TO OS ENGINEERING FOR SCADA SYSTEM UPDATE AND EQUIPMENT**

Manager Hall stated this was an emergency bid award for the city's SCADA system. The SCADA system can be electronically operated in the office by staff at City Hall and Public Works and can control the substations and city wells and provide alarms to alert staff when there is a problem. There is still the ability to manually operate the systems out in the field as well. There have been some communication problems with the alarm systems and the notification system since the software and equipment is getting old and dated. This project has been discussed and with the more frequent issues with alarms not working properly staff has indicated an emergency need to get this system replaced. The funds for the project will come from the electric, civil engineering, water and sewer departments.

Councilor Chesnut motioned to award a bid to OS Engineering for the SCADA system update and equipment for a not-to-exceed amount of \$119,510, as per proposal #E16-1011. Councilor Anliker seconded the motion which passed unanimously.

#### **RESOLUTION NO. 2339, A RESOLUTION AUTHORIZING SIGNATURE TO A MEMORANDUM OF UNDERSTANDING WITH THE MILTON-FREEWATER UNIFIED SCHOOL DISTRICT REGARDING JOINT MANAGEMENT OF A WELL LOCATED ON SCHOOL PROPERTY**

Manager Hall stated that the City and the Milton-Freewater Unified School District already has an existing memorandum of understanding (MOU) regarding the well located on the school district property, this new MOU would be in addition to and include the original MOU by reference. The school superintendent requested that terms be spelled out due to the new school being built and due to a playground being proposed in the area of the well. The State offered to camera the well and the City offered to pull the pump and bowl assembly to see if the well is even in a working condition. All parties are interested in the status of the well since it has not been used in years. The well could be used by the city in the case of the other city wells not being able to be used. This would more than likely be in the case of a catastrophic event.

A discussion ensued regarding how the well would be capped and buried or be presented in a way as to be safe for the children as a playground.

Councilor Chesnut motioned to adopt Resolution No. 2339 Resolution Authorizing Signature to a Memorandum of Understanding with School District Regarding Details with Joint Management of the Well Located on School District Property. Councilor Humbert seconded the motion which passed unanimously.

**OPPORTUNITY FOR CITIZENS TO APPROACH THE COUNCIL WITH ISSUES NOT ON THE AGENDA**

Suni Danforth, 225 Maple Ave. – spoke about current legislation, House Bill 2404. This Bill would require Oregon Health Authority to analyze ground water contaminant data and provide education in areas with ground water contaminant problems. It would authorize authority to make grants and loans for purpose of assisting rental property owner and low-income property owners with installation of treatment systems.

Ms. Danforth stated if the council was considering extending the water infrastructure out to Locust Mobile Village by way of the Federal Grant, that if at the same time the sewer infrastructure extension could be looked at as well.

Ruth Davis, 706 N.E. 5<sup>th</sup> – read a letter addressed to the City Council described as public health issues.

**MANAGER'S REPORT**

Manager Hall reported that 4<sup>th</sup> and Elizabeth Street is now a 4-way stop, this is behind the Safeway store. She further reported that the Planning Commission had continued the proposed subdivision discussion to their April meeting. Finally she reported that she would be in two different IBEW Union negotiations on Wednesday, Thursday and Friday of this week.

There being no further business the meeting was adjourned at 9:31 p.m.

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Lewis S. Key, Mayor