
CITY OF MILTON-FREEWATER GOVERNING BODY

Damien Reino At Large, Position 1
Steve Irving - Council President At Large, Position 2
Wes Koklich At Large, Position 3

Lewis S. Key Mayor
John Lyon Ward 1
Bradley J. Humbert Ward 2
Jose Garcia Ward 3

CITY OF MILTON-FREEWATER
CITY COUNCIL SPECIAL SESSION MINUTES

June 27, 2023

The Council of the City of Milton-Freewater met in a Special Session on June 27, 2023 in the Manager's Office of City Hall, 722 S. Main at 8:09 a.m.

The following members were present: Mayor Lewis Key, Councilors Brad Humbert, Steve Irving, Jose Garcia, Wes Koklich and John Lyon.

Councilor Damien Reino was absent.

City Manager Linda Hall was the only staff member present.

The only guest in attendance was Patty Key.

Representing the news media was: Sherrie Widmer of the Valley Herald.

BUSINESS ITEMS:

RESOLUTION NO. 2523, TRANSFER FUNDS DUE TO UNFORESEEN REVENUES AND EXPENDITURES

Manager Hall explained that when the budgets were estimated for the current fiscal year, not every revenue and expenditure can be forecast with absolute certainty. Therefore, funds must be adjusted in order to correct line items which are either overspent on expenditures or over received on revenue. This year, due to the departure of the previous Finance Director Dustin Dougherty, this resolution is slightly later coming than our usual practice. These adjustments have to be made prior to the end of the current fiscal year in order to avoid adverse findings by auditors.

Ms. Hall then detailed the items on the resolution being proposed. She explained that \$24,626 had been received in additional tax revenue. Also, additional revenue received in the solid waste fund and the offsetting expense in franchise fees totaled \$33,000.

In unanticipated expenditures, the resolution covers approximately \$22,761 in additional benefits and salary for a planning department employee who got married during the year and added her spouse to her benefit package, as well as received a small additional stipend of 5% for taking on some additional duties with safety.

There were no questions asked by Council.

Councilor Irving motioned to adopt Resolution No. 2523, Resolution to make appropriations due to unforeseen expenditures and revenues. Councilor Humbert seconded the motion which passed unanimously.

RENEWAL OF AUDITING CONTRACT

Manager Hall explained that staff was seeking authority to enter into another contract with the current audit team, Barnett & Moro, P.C. of Hermiston Oregon. She explained that she had been quite impressed with this audit firm and was very grateful to be able to contract with them again as audit firms were hard to come by as many of them are short staffed. The terms of the proposed contract are quite fair, with the audit charges being \$49,500 plus any increase noted in the June 2023 CPI. If a federal single audit is called for, the additional price would be \$2,000.

Councilor Irving motioned to approve entering into the contract with Barnett & Moro, P.C. for audit services for the City of Milton-Freewater. Councilor Humbert seconded and the motion passed unanimously.

A brief discussion on graffiti, walking trails, and levee certification ensued with no action being taken on any other issue.

There being no further business the meeting was adjourned at 9:02 a.m.

Lewis S. Key, Mayor