
CITY OF MILTON-FREEWATER GOVERNING BODY

Damien Reino At Large, Position 1
Steve Irving - Council President At Large, Position 2
Wes Koklich At Large, Position 3

Lewis S. Key Mayor
John Lyon Ward 1
Bradley J. Humbert Ward 2
Jose Garcia Ward 3

**CITY OF MILTON-FREEWATER
CITY COUNCIL MINUTES****July 10, 2023**

A tour of the new police station building, currently under construction, was given at 6:00 p.m. prior to the start of the regular session council meeting.

The Council of the City of Milton-Freewater met in regular session on July 10, 2023 in the Albee Room of the City Library, 8 SW 8th Avenue at 7:00 p.m.

The following members were present: Mayor Lewis Key, Councilors John Lyon, Steve Irving, Damien Reino and Wes Koklich.

Councilors Brad Humbert and Jose Garcia were absent.

Staff members present were: City Manager Linda Hall, City Recorder Leanne Steadman and Public Works Superintendent Brian Steadman.

Guests and citizens present were: Emily Holden, Ryan Westman, Patty Key, Emma Logan, Adam Logan, Paul Seaquist and Larry Anderson.

Representing the news media was: Sherrie Widmer of the Valley Herald.

CONSENT CALENDAR ITEMS:

The consent calendar items consisted of:

- Council minutes from June 12, 2023
- Executive Session minutes from June 12, 2023
- Special Session minutes from June 27, 2023
- Accounts Payable June 7, 2023 – June 22, 2023
- Accounts Payable June 23, 2023 – June 30, 2023
- Liquor License Application for Atelier Freewater, located at 601 N. Main
- Resolution No. 2524, Amending Aquatic Center Pay Plan due to Oregon State minimum wage increase
- Resolution No. 2525, Authorizing Signature to ODOT, Public Transit Division, Grant No. 35499, for Grant Funds up to \$54,653 for Senior and Disabled Transportation Program
- Resolution No. 2526, Authorizing Signature to ODOT, Public Transit Division, Grant No. 35500, for Grant Funds up to \$49,330 for Senior and Disabled Transportation Program

Councilor Irving motioned to approve all items on the Consent Calendar. Councilor Lyon seconded the motion which passed unanimously.

BUSINESS ITEMS:

AUTHORIZATION TO PURCHASE ONE NEW SOLID WASTE TRUCK FROM DOBBS TRUCK GROUP

Public Works Superintendent Brian Steadman stated staff was requesting authorization to purchase one new garbage truck as budgeted in the fiscal year 2024 budget. Staff used the pricing through Sourcewell State Bidding, which saves time and money. The truck with the bid discounts came in at \$418,885.55 which includes delivery to Milton-Freewater. It will take nearly or just over a year to receive this truck due to production. The truck has a Cummins engine and is a triple axle chassis. The truck is a very similar truck that Pendleton Sanitation and Walla Walla use and they have indicated they are very happy with it.

A brief discussion ensued regarding the possible new mandate of co-mingle recycling.

Councilor Lyon motioned to authorize staff to purchase one (1) new CCC/Battle Motors Right Hand Drive LET2-46 3 axle chassis with a Labrie Automizer Automated Side Loading Refuse Truck body as quoted for a total amount of \$418,885.55 from Dobbs Truck Group located in Sumner, Washington and delivered to Milton-Freewater, Oregon as per quote 202306142247-47AB dated June 21, 2023. Councilor Irving seconded the motion which passed unanimously.

AUTHORIZATION TO PURCHASE ONE NEW TORO DIESEL MOWER FROM TURFSTAR WESTERN

Mr. Steadman stated staff was requesting to purchase one new mower as budgeted in the fiscal year 2024 budget. He stated staff has been able to demo mowers recently at the Walla Walla Country Club as well as review specifications of options to replace the existing area mower purchased in 2013. Staff used the pricing through National Intergovernmental Purchasing Alliance (National IPA) Bid pricing, which saves time and money. The mower price came in a \$92,205.02 delivered to Milton-Freewater, but right on the quote it states that the final price will be determined at the time of shipment. Staff is being told that the lead time on this mower is anywhere from 6 – 18 months, and because of that, the sales representative shared that an additional five percent (5%) increase due to supply chain should be budgeted. The sales representative also shared he was confident any increases would not exceed a cap of the 5% and that since the bid is tied to the National IPA bid pricing, increases are limited as well.

Councilor Lyon motioned to authorize staff to purchase one new Toro Groundsmaster 4000-D T4 Compliant Diesel 54HP Mower as quoted for a total amount of \$92,205.02 from TurfStar Western, located in Spokane, Washington and delivered to Milton-Freewater, Oregon as per quote 8080151-00 dated June 28, 2023 and to allow the City Manager the authority to authorize necessary price adjustments up to an additional five percent due to supply chain issues without bringing the purchase back to Council for a maximum price not to exceed \$96,815.27. Councilor Irving seconded the motion which passed unanimously.

AUTHORIZATION TO PURCHASE NEW WATER METER REGISTERS FROM GENERAL PACIFIC, INC.

Mr. Steadman stated staff was proposing to purchase 712 new HRE registers for water meters with Orion cellular transmitter, for Badger meters. This is the third year of the change out plan. Like other materials, the price for the meters have increased. Staff has been notified those prices will increase from \$198 to \$216 each effective July 1st. In order to save the \$18 each, staff has notified the vendor of the intent to purchase, pending Council approval to lock in at the lower price. Staff's

recommendation is to purchase from General Pacific at they are a sole source distributor for Badger and Orion.

Councilor Lyon motioned to authorize the purchase of 712 new water meter Orion registers with the new Badger Beacon AMA cellular end points in the amount of \$198.00 each for a total of \$140,976 from General Pacific, Inc. as they are the sole Badger and Orion distributor.

Councilor Irving seconded the motion which passed unanimously.

AUTHORIZING SIGNATURE TO CHANGE ORDER NO. 1 WITH EASTERN OREGON CONTRACTING, LLC FOR THE HB 2017 POWELL ROAD IMPROVEMENTS

Mr. Steadman presented Change Order No. 1 for House Bill 2017 (HB 2017) for the Powell Road Improvement. The change order is for a water main replacement that was determined to be necessary when two valves failed on the water main serving Powell Road making it impossible to shut down the line and/or isolate the main to do the work required on the project. The total cost of the change order was \$42,030.43.

Councilor Lyon motioned to authorize signature to Change Order No. 1 for costs incurred by the water utility as determined necessary in order to proceed and complete the HB 2017 Powell Road Improvements – 2023 with Eastern Oregon Contracting, LLC in the amount of \$42,030.43

Councilor Irving seconded the motion which passed unanimously.

APPOINTMENT TO ADVISORY COMMITTEES; RECREATION COMMITTEE AND PLANNING COMMISSION

Mayor Key made a recommendation to appoint John Mitchell to the Recreation Committee with a term expiring February 2027 and Megan Norton to the Planning Commission with a term expiring February 2027.

Councilor Lyon motioned to approve the Mayor’s recommendation of Mr. John Mitchell to serve a vacant Parks and Recreation Committee term expiring February of 2027. Councilor Irving seconded the motion which pass unanimously.

Councilor Lyon motion to approve the Mayor’s recommendation of Megan Norton to serve a vacant Planning Commission term expiring February of 2027. Councilor Irving seconded the motion which passed unanimously.

OPPORTUNITY FOR CITIZENS TO APPROACH THE COUNCIL WITH ISSUES NOT ON THE AGENDA

Larry Anderson – shared his concerns regarding the graffiti activity. He proposed that there be a fine assessed in addition to community support and if the individual is a minor, that the parents are fined.

A discussion ensued regarding cameras and seeking grant funding to help pay for those cameras.

Councilor Koklich stated it was not the City or County but the State that needs to be petitioned for change to the law regarding graffiti.

Mr. Anderson again suggested that the city adopt a fine schedule for graffiti.

Manager Hall stated that the Municipal Court system was still bound by regulations set by the State. She suggested contacting the Umatilla County District Attorney as they are the agency that decides

what cases get prosecuted, and which are dropped. In cases involving juveniles, it gets quite complicated as we do not have our own juvenile detention center.

A discussion ensued regarding a recent case that was prosecuted for graffiti, the restitution and that private citizens would need to file their own lawsuit for restitution as it would be a civil matter.

There being no further business the meeting was adjourned at 7:37 p.m.

Lewis S. Key, Mayor