
CITY OF MILTON-FREEWATER GOVERNING BODY

Damien Reino At Large, Position 1
Steve Irving - Council President At Large, Position 2
Wes Koklich At Large, Position 3

Lewis S. Key Mayor
John Lyon Ward 1
Bradley J. Humbert Ward 2
Jose Garcia Ward 3

**CITY OF MILTON-FREEWATER
CITY COUNCIL MINUTES****July 11, 2022**

The Council of the City of Milton-Freewater met in regular session on July 11, 2022 in the Albee Room of the City Library, 8 SW 8th Avenue at 7:00 p.m.

The following members were present: Mayor Lewis Key, Councilors John Lyon, Wes Koklich, Jose Garcia and Steve Irving.

Councilors Damien Reino and Brad Humbert were absent.

Staff members present were: City Manager Linda Hall, City Recorder Leanne Steadman and Electric Superintendent Mike Watkins.

Guests and citizens present were: Cindy Timmons and Charlotte Birdwell.

Representing the news media was: Sherrie Widmer of the Valley Herald.

CONSENT CALENDAR ITEMS:

The consent calendar items consisted of:

- Council minutes from June 13, 2022
- Executive Session minutes from June 13, 2022
- Accounts Payable June 8, 2022 – June 23, 2022
- Accounts Payable June 24, 2022 – July 6, 2022

Councilor Irving motioned to approve all items on the Consent Calendar. Councilor Garcia seconded the motion which passed unanimously.

PRESENTATION ITEMS:**ANNOUNCEMENT – MAC-HI 100-YEAR CELEBRATION**

Cindy Timmons and Charlotte Birdwell gave a brief presentation on Mac-Hi's 100-year celebration. The event will take place on October 8, 2022 at Frazier Farmstead Museum. They also announced that the "Turkey Dinner" will take place at the Community Building from 4:30 – 6:30 p.m. They said the times may change but details will be released closer to the event.

BUSINESS ITEMS:**BID AWARD – GOLF COURSE POND LINER REPLACEMENT**

Manager Hall stated the golf course pond liner is about twenty years old. It was installed in the early 2000's. The liner has deteriorated due to UV exposure and has been damaged over the years from golf carts and other items going into the pond. Staff advertised and accepted sealed bids. There was a single bid received from Don Jackson Excavation. Staff's recommendation was to award the bid to

Don Jackson Excavation in the amount of \$72,669. The liner would probably not be replaced until fall/winter since the irrigation pond is used for the golf course irrigation system.

Councilor Lyon motioned to award contract for construction of the Golf Course Pond liner replacement project to Don Jackson Excavation of Milton-Freewater, Oregon in the amount of \$72,669. Councilor Irving seconded the motion which passed unanimously.

BID AWARD – ELECTRIC TRANSFORMERS

Electric Superintendent Mike Watkins requested approval to purchase two 150 kVA, 13,200/7, 620 208Y/120V three-phase pad mount transformers to replenish yard stock. Staff advertised and accepted bids. There were three bids received. Staff's recommendation was to award the bid to Carlson Sales as they were the apparent low bidder and they were also the shortest lead time for delivery.

A brief discussion ensued regarding the different transformers the city uses for residential and commercial use.

Councilor Lyon motioned to approve the purchase of two 150 kVA 13,200/7, 620 208Y/120V three-phase pad mount transformers from Carlson Sales in the amount of \$53,240, lead time of 38-40 weeks. Councilor Garcia seconded the motion which passed unanimously.

MANAGER'S REPORT

Manager Hall reported there was a revised schedule for the Police Station bid documents being released. Bids are scheduled to go out July 18th and the project being awarded at the September 12, 2022 council meeting. She reported one of the four library building HVAC systems failed. Public Works Superintendent Brian Steadman sought bids and the lowest bid came in around \$40,000 with a lead time of approximately six months. She stated she was hopeful that the Milton-Freewater Area Foundation could possibly help along with seeking other grant opportunities since this is an unbudgeted failure of equipment. She reported when the pool heaters were ordered by staff, at the direction of council, staff was told they would be delivered in August, now staff is being told they won't be delivered until September. When Manager Hall asked the staff of the YMCA, who is contracted to operate the pool this year, what the water temperatures were running they said the tarps were making a big difference in the water temperatures and they were ranging between 78 and 84 degrees consistently. Manager Hall stated the pool was having a good year even with the cool start in June that we had. She reported the city phone system has been replaced after 30 years. The Finance Director has suggested selling the old phones on eBay. Manager Hall and Finance Director Dustin Dougherty were notified that the current auditors, Reed & Bose of Pendleton, Oregon were no longer able to perform the municipal audit. They have lost some staff members and no longer have the resources to do the audit for the city. Mr. Dougherty has put out a Request for Proposals for auditing services. Lastly, Manager Hall stated she recently had lunch with two councilors and she would like to continue to do that each month, with two council members at a time.

COUNCIL ANNOUNCEMENTS

Councilor Irving announced that he would be attending the League of Oregon Cities Small Cities meeting in Echo on July 13, 2022.

There being no further business the meeting was adjourned at 7:37 p.m.

Lewis S. Key, Mayor