
CITY OF MILTON-FREEWATER GOVERNING BODY

Verl Pressnall At Large, Position 1
Steve Irving At Large, Position 2
Edwin E. Chesnut (CL President) At Large, Position 3

Lewis S. Key Mayor
Vacant Ward 1
Bradley J. Humbert Ward 2
Jose Garcia Ward 3

**CITY OF MILTON-FREEWATER
CITY COUNCIL MINUTES****November 12, 2019**

The Council of the City of Milton-Freewater met Tuesday, November 12, 2019 at 7:09 p.m. in the Albee Room of the Library, 8 SW 8th Avenue, Milton-Freewater, Oregon.

The following City Council members were present: Mayor Lewis Key, Councilors Jose Garcia, Ed Chesnut and Verl Pressnall.

Councilors Steve Irving and Brad Humbert were absent.

Ward 1 council seat is vacant.

Staff members present were: City Manager Linda Hall and City Recorder Leanne Steadman.

Citizens and Guests present were: Jonathan Lopez.

Representing the news media was Sherrie Widmer of the Valley Herald.

CONSENT CALENDAR ITEMS:

The consent calendar items consisted of:

- Council Minutes from October 14, 2019
- Accounts payables from October 9, 2019 through October 25, 2019
- Accounts payables from October 26, 2019 through November 5, 2019
- Liquor license application from La Ramada Mexican Restaurant
- Revised Job Description for Public Works Utility Worker Position

Councilor Pressnall motioned to adopt the consent calendar items. Councilor Chesnut seconded the motion which passed unanimously.

BUSINESS ITEMS:**AUTHORIZE – PROPOSAL FROM OS ENGINEERING FOR AN ELECTRIC SYSTEM
PLANNING STUDY**

Manager Hall stated she has tasked both utility department heads with updating or developing a strategic plan for the City's utilities. OS Engineering has provided a proposal for a System Planning Study of the electrical facilities operated by Milton-Freewater City Light & Power. OS Engineering has been the City's sole-source electrical system engineering professional for thirty-plus years, and are very familiar with the SCADA system, substations, and distribution system. The purpose of the study is to perform an electrical system evaluation and develop an economical improvement plan. The study is intended to produce a plan to ensure the electrical system has operational capacity and reliability. The study will also provide recommendations for modifications to existing facilities and new construction as required to economically meet projected system loading and growth. She said with the possibility and proposed housing subdivisions on the south hill and possible wine production facility to the north, this study could help project the electrical needs well into the future for even more future growth. The proposal

from OS Engineering for an Electric System Planning Study would be on a not-to-exceed basis in the amount of \$41,616.

Councilor Chesnut stated he liked the model and “Base Case” listed in the proposal.

Councilor Chesnut motioned to authorize the proposal from OS Engineering for an Electric System Planning Study and contract with them on a not-to-exceed basis of \$41,616. Councilor Pressnall seconded the motion which passed unanimously.

A discussion ensued regarding Bonneville Power Administration (BPA) and the back-up feed from the south end of town. Manager Hall stated that the Electric Superintendent was working with BPA on some possible options that would help reduce the length of time of outages when it involved the feed from BPA.

RESOLUTION – AMENDING THE RATES FOR THE MUNICIPAL GOLF COURSE

City Manager Linda Hall stated after discovering not all options were captured on the golf course rate resolution that were being offered for payment by the Golf Pro a study group was formed. The three members of the City Council that participated on the study group were Councilors Chesnut, Pressnall and Humbert. Golf Pro George Gillette, Public Works Superintendent Brian Steadman, Finance Director Dave Richmond and City Manager Linda Hall were also part of the group. There were two primary areas that were discussed by the group, greens fees charged during tournaments, and payment options for cart barn rentals and trail fees. The recommendations from the group were to offer a monthly fee option of \$20.00 for the trail fee charges and a monthly payment option of \$35.00 a month for the cart barn rentals. The cart barn yearly rental fee would not change and would be less expensive than making monthly payments. Manager Hall stated she would add the recommendation that if the monthly fee were to be charged that it be required to pay for every month not just the good weather months. The groups’ recommendation on how to charge for greens fees for tournaments was to charge \$15.00 for 18 holes and season pass holders would be required to pay \$5.00 a day for tournament fees. The groups’ recommendation was for the fees to take effect January 1, 2020.

Councilor Chesnut stated he disagreed with the comment in the fact sheet that there was a loss of revenue due to the way greens fees was previously being charged. He stated it would be hard to prove if the tournament or amount of turn out of players would have been the same number had the fee been more expensive. He stated the way the rate resolution read it concerned him that it would be interpreted that a monthly fee was available for only the months used and not that it was a yearly cost but that there were two different payment options available. He suggested tabling the agenda item to further clarify the payment options for cart barn rentals.

Councilor Chesnut motioned to table the agenda item of the amendment of the Municipal Golf Course rate resolution for further clarification on cart barn rentals. Councilor Pressnall seconded the motion which passed unanimously.

RESOLUTION NO. 2408, AUTHORIZING SIGNATURE TO AMENDMENT NUMBER 2 INTERGOVERNMENTAL AGREEMENT WITH STATE OF OREGON SAFE DRINKING WATER FUND FINANCING CONTRACT, PROJECT #S18015

Manager Hall stated on August 26, 2019 council awarded the Locust & Outwest water line extension project bid to Premier Excavation, Inc. At the time, all of the bids came in over the engineer’s estimate and project agreement budget. The State of Oregon provided a written guarantee that they would cover the additional cost and approved moving forward with the construction. Amendment Number 2 to the finance contract is to include the additional funding to cover the unforeseen cost between the engineers estimate and low bid for the project. This project

is being funded by the State of Oregon, acting by and through the Oregon Infrastructure Finance Authority of the Oregon Business Development Department and is of no expense to the City other than being the pass through agency.

Councilor Pressnall motioned to adopt Resolution No. 2408, Resolution Authorizing Signature to Amendment Number 2 to the original Safe Drinking Water Revolving Loan Fund Financing Contract, Project Number S18015. Councilor Chesnut seconded the motion which passed unanimously.

A discussion ensued regarding the progress on the project.

OPPORTUNITY FOR CITIZENS TO APPROACH THE COUNCIL WITH ISSUES NOT ON THIS AGENDA

Jonathan Lopez, 894 Orchard, Hermiston - introduced himself and stated he was running for Umatilla County Commissioner.

MANAGER'S REPORT

Manager Hall gave an update on the Aquatic Center. She reported that there was a failure of a paint product that caused sluffing and bleeding of the product causing the water to become cloudy and staff having to close the pool. She sought legal counsel for sending a letter to the paint company requesting cooperation with the utility for a remedy. The letter generated a response of a tentative monetary offer and consultation with one of their experts to give a recommendation of a remedy to the situation. Manager Hall spoke of some possible options for repairing the pool but stated she would be providing the council and citizens the opportunity to weigh in on the next steps and approximate costs associated with them at a future council meeting. Along with repair options there was a request to know the pool usage statistics of daily use and the number of season pass holders.

There being no further business the meeting was adjourned at 7:50 p.m.

Lewis S. Key, Mayor