

# **CITY OF MILTON-FREEWATER**

## **JOB DESCRIPTION**

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POSITION TITLE: PW RCM – ROTATING CREW MEMBER  
BARGAINING UNIT: PUBLIC WORKS EMPLOYEES  
POSITION STATUS: NON-EXEMPT  
REPORTS TO: PUBLIC WORKS SUPERINTENDENT

### GENERAL STATEMENT OF DUTIES

Performs a variety of manual, unskilled and semi-skilled tasks in recycling; in the general construction and maintenance of city water, sewer, street, parks and solid waste facilities; operates automotive and power equipment. Does related work as required.

### SUPERVISION RECEIVED

Reports directly to the Public Works Superintendent—may also work under daily supervision of Public Works Supervisor or Lead.

### SUPERVISION EXERCISED

Supervision of other employees is not a responsibility of positions in this class.

### ESSENTIAL JOB FUNCTIONS AND EXAMPLES OF RESPONSIBILITIES

1. Performs manual labor; digging ditches, painting, hand loading and unloading all types of materials.
2. Works on general maintenance of city facilities; assists in making minor repairs to building and fixtures, cleans city shops and performs other related maintenance activities.
3. Performs landscaping and grounds maintenance functions.
4. Assists in the maintenance and repair of streets and curbs.
5. Assists with concrete work in making sidewalk repairs, concrete structures and foundations, benches and tables.
6. Assists in maintenance and repairs of swimming pool, tennis courts and recreational facilities.
7. Assist with landfill and farm operations.
8. May operate light equipment temporarily or incidentally to regular duties.

### DESIRABLE QUALIFICATIONS FOR EMPLOYMENT

#### KNOWLEDGE, SKILL and ABILITIES:

Some knowledge of the rules of safe operation of equipment and the precautions to be taken in order to avoid accidents. Some knowledge of the appropriate tools, equipment, methods, materials and procedures used in maintenance or construction work.

Ability to follow oral and written instructions and to act upon them accordingly. Ability to perform strenuous physical tasks such as lifting and carrying up to 65 pounds of material frequently on normal shift, and to withstand exposure to variable weather conditions. Ability to safely operate light automotive equipment and power-driven hand tools as required.

Ability to establish and maintain harmonious relationships with other employees and the general public.

#### EXPERIENCE AND TRAINING:

Some experience in general grounds and facility maintenance and construction work. Any other satisfactory equivalent combination of experience and training which ensures the ability to perform the work may substitute for the above.

#### NECESSARY SPECIAL QUALIFICATION

Possession of a valid Driver's License. Graduation from high school or the equivalent GED certificate.

#### PHYSICAL DEMANDS AND WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; and use hands to finger, handle, or feel. The employee frequently is required to sit, reach with hands and arms, and climb or balance. The employee is occasionally required to stoop, kneel, crouch, or crawl and talk or hear. The employee must frequently lift and/or move up to 65 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to wet and/or humid conditions and outside weather conditions. The employee is frequently exposed to moving mechanical parts. The employee is occasionally exposed to high places; fumes or airborne particles; extreme cold; extreme heat; risk of electrical shock; and vibration. The noise level in the work environment is usually loud.

#### DISCLAIMER:

This job description does not include all essential and nonessential duties of this job. The job description is not intended, nor should it be construed as an exhaustive list of all responsibilities and duties, skills, working conditions or attributes associated with the job.