

# ***CITY OF MILTON-FREEWATER***

## ***JOB DESCRIPTION***

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POSITION TITLE: UTILITY WORKER  
BARGAINING UNIT: PUBLIC WORKS EMPLOYEES  
POSITION STATUS: NON-EXEMPT  
REPORTS TO: PUBLIC WORKS SUPERVISOR / PUBLIC WORKS SUPERINTENDENT

### GENERAL STATEMENT OF DUTIES:

Performs a variety of strenuous manual and semi-skilled tasks in the general constructions and maintenance of city water, sewer, streets, parks and solid waste facilities; operates automotive and power equipment. Does related work as required.

### SUPERVISION RECEIVED:

Reports directly to the Public Works Supervisor.

### SUPERVISION EXERCISED:

Supervision of other employees is not a normal responsibility; however, some limited supervision may be exercised in special instances (seasonal or part-time help) or in the instruction or directing of the performance of simple or semi-skilled tasks.

### ESSENTIAL JOB FUNCTIONS AND EXAMPLES OF RESPONSIBILITIES:

1. Operates light, medium and heavy equipment in the construction, maintenance or repair of public streets, water and sewer systems, and solid waste management. Examples of equipment operated are street sweeper; vac truck; sewer jet truck; backhoe; road grader; paver; Caterpillar® dozer, loader and scraper; bin roll off truck; snow plow; sander; de-icer.
2. Does operational maintenance, installation and repair work on equipment, water services and mains, fire hydrants, valves, pumps and water wells.
3. Accurately read water meters and well data and maintains associated records.
4. Does street construction repairs and maintenance using paving materials and vehicles.
5. Works with concrete in making sidewalk repairs, concrete structures and foundations, benches and tables.
6. Works at landfill and city wastewater disposal facility, operating and maintaining Caterpillar® heavy equipment, maintaining the landfill area, handling chemical containers with correct procedures.
7. Works occasional weekends on rotational duty. May be called out after hours for emergency duties.
8. Occasionally assists in repairs or maintenance on public facilities.

DESIRABLE QUALIFICATION FOR EMPLOYMENT:

EXPERIENCE AND TRAINING INCLUDING KNOWLEDGE, SKILL AND ABILITY:

Three years of responsible experience in general maintenance and construction work including the operation of various types of construction equipment.

Knowledge of the rules of safe operation of tools and equipment and the precautions to be taken in order to avoid accidents.

Graduation from high school or the equivalent GED certificate, preferably supplemented by training in Public Works operations.

Certifications including municipal water distribution, municipal wastewater collection, and/or public pesticide applicator licenses.

Any other satisfactory equivalent combination of experience and training which ensures the ability to perform the work may be substituted for the above.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid Class B CDL Driver's License.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; and use hands to finger, handle, or feel. The employee frequently is required to sit, reach with hands and arms, and climb or balance. The employee is occasionally required to stoop, kneel, crouch, or crawl and talk or hear. The employee must frequently lift and/or move up to 65 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is regularly exposed to wet and/or humid conditions and outside weather conditions. The employee is frequently exposed to moving mechanical parts. The employee is occasionally exposed to high places; fumes or airborne particles; extreme cold; extreme heat; risk of electrical shock; and vibration. The noise level in the work environment is usually loud. It is the expectation of this position that the employee be required to be physically present at work.

DISCLAIMER:

This job description does not include all essential and nonessential duties of this job. The job description is not intended, nor should it be construed as an exhaustive list of all responsibilities and duties, skills, working conditions or attributes associated with the job.