



Since 1889



CITY OF MILTON-FREEWATER, OREGON

FINANCE DIRECTOR

\$84,708 TO \$116,184 DOQ

PLUS EXCELLENT BENEFITS

APPLY BY **AUGUST 16, 2021**

11:00 a.m. PST

Milton-Freewater, OR

The City of Milton-Freewater, Oregon lies in northeast Oregon eight miles south of the City of Walla Walla, Washington, and thirty miles northeast of Pendleton, Oregon with only a twenty-minute drive to the beautiful Blue Mountains. Milton-Freewater is a community surrounded by wheat fields, vineyards and fruit orchards set against the beautiful Blue Mountains.

The City is governed by the Council/Manager form of government and enjoys a stable, supportive Council/Manager relation.

The Community

Long before the two towns of Milton and Freewater merged in 1951, settlers flocked to this area to take advantage of the fertile soil. Now situated within the acclaimed Walla Walla

Valley and Milton Freewater Rocks District wine appellations, the area is still well known for its agricultural bounty. Lots of sun in the summer and mild winters contribute to an almost perfect climate. According to the most recent census, our population is 7,210.

The City provides all City utilities, including electric service. City Light and Power is the oldest municipal electric utility operating in the State of Oregon and also offers some of the lowest consumer power rates in the northwest. An 18-hole executive golf course and Aquatic Center is all part of the city's operations.

Two ski resorts, Bluewood and Spout Springs, are within a short driving distance. With skiing and snowmobiling in the winter and motorcycling in the summer, the mountains are great for year-round enjoyment. The area also offers bountiful

opportunities for hunting, fishing, horseback riding and hiking.

Education is highly valued by the community with a unified school district including three elementary schools, a middle school and a high school. Fine colleges and universities are within close driving distance: Walla Walla Community College, Whitman College and Walla Walla University in the Walla Walla area, Blue Mountain Community College in Milton-Freewater & Pendleton, and Eastern Oregon University in La Grande, Oregon.

The Finance Department

The Milton Freewater Finance Department is located in City Hall, and is home to the primary financial operations hub of the city. It is responsible for utility billing, budget and financial records, municipal court and risk management and insurance. It has 7 employees, including the Director, and an operating budget of just under \$1.1 million. The city's total budget for fiscal year 2022 is \$49,697,828.

The Position

The Finance Director reports directly to the City Manager, and is responsible for the day-to-day administration of the finance department.

Experience & Education

The ideal candidate will possess a Bachelors' degree in Business Administration or Accounting, or a related field, a minimum of five years of progressively responsible municipal or related accounting work, preferably with at least two years experience in a supervisory capacity. Certified Public Account credentials would be ideal. Management experience, or an equivalent combination of education and experience which demonstrates qualifications in finance, Oregon Budget Law, Municipal Accounting, risk management, personnel management, and labor unions; excellent leadership, interpersonal, and communication skills and a commitment to teamwork within a municipal environment; considerable experience in various computer software packages, including Microsoft Word, Microsoft Excel and ideally Caselle software.

Compensation

- \$84,708 TO \$116,184 DOQ
- Medical, dental, vision insurance benefits - 90% paid by City.
- Long-term disability insurance
- Employee Assistance Program
- Sick leave (earn 1 day/month)
- Vacation 22 days/year first four years
- 12 ½ paid holidays
- Employer paid life insurance
- Voluntary Deferred Compensation
- Employer paid Oregon State PERS Retirement

To Apply

The City of Milton-Freewater is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply. To apply please send a resume, completed application and response to the supplemental questions to the address listed below, or deliver in person.

Applications must be received by 11:00 am, Monday, August 16, 2021 in order to be considered. All information needed for this application process may be found at www.mfcity.com or received at City Hall in the Human Resource Department or City Recorder Leanne Steadman. EOE

City of Milton-Freewater

**PO Box 6, 722 S. Main Street
Milton-Freewater, OR 97862**

541-938-8233

541-938-8242

www.mfcity.com